

COLLEGE COUNCIL

Minutes

Lecture Hall – 05/09/2017

Required attendees:

Bingham, Daniel
Block, Jeff
Brown, Mike (*via phone*)
Burke, Tammy
Curtin, Valerie
Dellwo, Sarah
Dubbe, Della
Fillner, Russ
Henry, Rick
Hickox, Chad
Johnson, Brenda

Kiesling, Robyn
Lannert, Mary
Richards, Matthew
Sacry, Sandy
Schmidt, Matt
Stearns Sims, Elizabeth
Turner, Patrick
~~Wendt, Holly~~
Willcockson, Ann
Zelenak, Maia

Optional

- ~~Bennett, Josh~~
- ~~McAlmond, Barb~~
- ~~Wiederhold, Mike~~
- Clinard, Jan
- ~~Dendinger, Rick~~
- ~~Fife, Kris~~
- ~~Orr, Brandon~~
- ~~Steckler, Tammy~~

Recorder: Summer Marston

Dean Bingham requested that members of College Council share info with their areas.

Committee Updates were sent out in advance of the meeting. Questions / comments were as follows:

COMMITTEE REPORTS

- **Advising**

No further discussion

- **Budget**

Leadership should be able to balance the budget without affecting existing personnel; will meet again Wednesday. Looking at \$150,000 contingency (pretty slim) going forward. Planned for slight decline in enrollment. First year will be tighter, second will be a little better. Work study on chopping block at federal level. Following BOR conference call, tuition at all 2-year institutions will go up 5% for both years of the biennium. Some four-year institutions will see bigger increases, some no increase. Missoula, Western, and Tech will no longer discount tuition for first two years of undergrad. OCHE held all mandatory fees flat because of tuition increases. Allowed requests for course fees to go to BOR for May 26 vote. HC still will be lowest tuition in the state.

- **Diversity**

No further discussion

- **Institutional Effectiveness**

No further discussion

- **Professional Development**

Expended all funds except for a very small amount. Committee will meet in June to refine rubric used to grade applications. PD budget penciled into budget at about \$40 (or possibly \$30).

- **Quality Work Life**

No further discussion

- **Safety**

Active shooter training still being sought. Matt Richards will contact UM and/or City of Missoula regarding training this summer before fall semester for all staff and Access to Success.

- **Strategic Planning & Assessment**

We have received draft, will send a copy out to the campus when it goes to NWCCU.

FACULTY, STAFF, AND STUDENT SENATE REPORTS

- **Faculty Senate**
Finishing up school year.
- **Staff Senate**
Doing nominations for president, VP, secretary for next year.
- **Student Senate**
No further discussion

POLICIES

- **[400.4 Drug Free Workplace](#)**
Undergoing some edits, will come back to College Council. Some questions regarding why certain things were included; Department of Education requires certain things be stated.
- **[500.2 Surplus Disposal](#)**
No changes after first review; with College Council approval sending out for second review.

Currently working to make edits to [100.1 - Formulation and Issuance of College Policies and Procedures](#) to include a process in to rescind a policy.

COLLEGE COUNCIL

CC has been expanded to allow areas to provide more input and take on some decision-making authority.

- **Charge**
Members are responsible to take info back to their areas and bring things from their areas to College Council. Summer will request agenda items. Determining mandatory and optional members was difficult. Depending on agenda items, others will be brought in.
- **Accountability**
Members will be more accountable for things discussed on the agenda with decisions made as a group, taken care of, moving forward, compliant with policy/procedure, etc.
- **Responsibility**
Members will be more responsible for things discussed on the agenda by ensuring communication with those in their areas.
- **Level of Decision-Making**
Discussed use Roberts rules for decision making; Valerie offered to forward a watered down version. As per Policy 100.1, anyone can recommend policy. Policy decisions ultimately fall to the Dean/CEO as the signor of the policy. Members requested the agenda has information and action items. Concern that monthly meetings may take too long; perhaps two 1-hr meetings instead of one 1.5-hr meeting. Many items currently discussed in Leadership may be addressed in CC – calendar, memorial trees, etc. For committees that serve to coordinate, College Council will be the place for committees to make recommendations, suggest proposals, submit findings, etc. (Advising, Budget, etc.) Still want to be communicative group.
- **Flow of Authority, Process**
Recommendations from committees without decision-making authority will flow up to CC for decision-making.
- **Finality of decision making to a certain level**
Will take some time to determine what is decided at CC as opposed to Leadership.